# Privacy statement

The BSH Service Portal offers your company/organisation/institution secure access to the online services of the Federal Maritime and Hydrographic Agency (BSH). In order to offer you secure access to the desired services, we ask you to register for the use of the portal on behalf of your employer. By registering you provide us with the data listed under "Registration".

We process this data only as part of the registration procedure and use it only in compliance with the statutory provisions (SeeAufG, WindSeeG).

The data will only be used for the purpose for which it was collected. Your data will not be passed on without your express consent.

#### Registration

#### Personal data

- 1. Salutation\*
- 2. Name\*
- 3. First name\*
- 4. Business e-mail address\*
- 5. Your position in the institution\*
- 6. Grounds of legitimate interest in access

#### **Authority or Company Details**

- 1. Name\*
- 2. Type\*
- 3. Address (street\*, house number\*, postal code\*, city\*, country\*, address supplement)
- 4. Telephone number\*
- 5. Web page

All mandatory fields are marked with a \*.

In addition, the date of consent for data processing is stored.

## Storage of data relevant for registration and registration

The registration process involves several verification steps. The necessary information and the status of the data processing are stored until registration is completed. The processing data is then deleted.

The registration data is stored both in the case of an access authorization and a refusal. The necessity to save rejected applications results from security considerations and the effort required to validate the data. Rejected applications are stored for 6 months.

### Logging of accesses

When using the applications, your accesses and actions are logged for security reasons. This data is deleted in accordance with the deletion concepts of the applications you use.

### Deletion of your access

If you wish, you can request your data relevant for access to be deleted. This data will be deleted in accordance with the deletion concepts of the applications you use.

#### Use of cookies

In order to be able to offer you a secure use of our applications, cookie technology is used among other things. Cookies are small text files that are stored locally in the cache of the user's Internet browser. Cookies enable the Internet browser to be recognised and allow a web server to store information on a user's computer in order, among other things, to enable certain functions of the website.

It is possible to switch off the use of cookies via the browser settings. In this case, however, it is possible that not all functions of these applications can be used.